

# All Saints' Episcopal School

## Board of Trustees Meeting

July 20, 2023

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- I. Call To Order: by Board Chairman Kris Yarlett at 8:05am
- II. Invocation: Fr. Mark Holland
- III. Roll Call: **Present (7/20)**: Kris Yarlett, Steven Sorrell, Whitney Drees (zoom), Paul LeBel, Fr. Mark Holland, Mo. Gigi Sharp, Kathy Jones-Terry, Joey Barnard, Katherine Strate-Smith, John McClellan (zoom), Paige Munroe-Mattocks, Brittany Schulz. **Absent/Excused**: Ethyl Rhodes
- IV. Approval of Minutes:
  - A. **Motion** to approve minutes Mo. Gigi Sharp; 2nd Kathy Jones-Terry; **Motion carried.**
- V. Committee Reports:
  - A. Executive Committee (Chair Kris Yarlett) – met 7/19/23
    1. Board members to sign yearly conflict of interest and confidentiality agreements
    2. Continuing to work on building out the committees with parent/community additions
  - B. Finance Committee (Chair Joey Barnard)
    1. Fiscal year review for 2022-2023
      - a) **Motion** by Joey Barnard for approval; 2<sup>nd</sup> Paul LeBel. **Motion carried.**
    2. Stewart and Wheeler accountants review report (audit)
      - a) **Motion** by Joey Barnard for approval; 2<sup>nd</sup> Paul LeBel. **Motion carried.**
    3. General Finance Update
      - a) **Motion** by Joey Barnard for approval; 2<sup>nd</sup> Paul LeBel. **Motion carried.**
    4. Delinquent accounts – nearly \$34K in money owed
      - a) Finance committee recommends to allow Dr. Sorrell to work with families to come up with payment plans or other agreements
      - b) **Motion** by Joey Barnard for approval of recommendation; 2<sup>nd</sup> Katherine Strate-Smith. **Motion carried.**

5. Dr. Sorrell's sign-on bonus payment
  - a) Finance committee recommends payment be processed as agreed upon in HOS contract
  - b) **Motion** by Joey Barnard to approve payment; 2<sup>nd</sup> Paul LeBel; **Motion carried.**
6. Still owe Father Smokey salary payments as per agreement
  - a) Will discuss how to incorporate his payments into the budget
7. Finance committee requests Father Smokey be removed from credit card accounts and to have Dr. Sorrell added to the accounts
  - a) **Motion** by Joey Barnard for approval; 2<sup>nd</sup> Paul LeBel. **Motion carried.**
- C. Institutional Advancement Committee (Chair Brittany Schulz) – no new reports.
- D. Governance Committee (Chair Paul LeBel) – no new reports.
- E. Building & Grounds Committee (Chair Joey Barnard)
  1. GEER Grant – State of Tennessee is working directly with contractors that will be completing the upgrades
- F. Long Range Planning Committee (Chair Katherine Strate-Smith)
  1. Katherine Strate-Smith and Dr. Sorrell will have an exploratory call regarding providing health insurance to teachers
- G. Religious Life Committee (Chair Fr. Mark Holland)- no new reports.

VI. Head of School Report:

- A. Current enrollment at 141
- B. Still needing to hire a pre-K teacher for the ELC
- C. Possible website revamp?

VII. Adjourn: **Motion** by Joey Barnard; 2<sup>nd</sup> Paul LeBel; **Motion carried** at 8:42 AM.

**The next ASES BOT meeting is August 17, 2023.**

Respectfully submitted,

Whitney Drees, Board Secretary