

All Saints' Episcopal School

Board of Trustees Meeting

October 19, 2023

- I. Call To Order: by Board Chairman Kris Yarlett at 8:22am
- II. Invocation: Fr. Mark Holland
- III. Roll Call: **Present (10/19)**: Kris Yarlett, Steven Sorrell, Whitney Drees, Paul LeBel, Fr. Mark Holland, Mo. Gigi Sharp, Joey Barnard, Brittany Schulz, Ethyl Rhodes, John McClellan, Kathy Jones-Terry. **Absent/Excused**: Paige Munroe-Mattocks.
- IV. Approval of Minutes:
 - A. **Motion** to approve minutes Kathy Jones-Terry; 2nd John McClellan; **Motion carried**.
- V. Committee Reports:
 - A. Executive Committee (Chair Kris Yarlett) – met 10/4/23
 1. Going forward, board to vote on releasing families from enrollment contracts
 2. SAIS rubric – review for goals
 - B. Finance Committee (Chair Joey Barnard)
 1. General Finance Update – accounts are holding steady
 - C. Institutional Advancement Committee (Chair Brittany Schulz)
 1. Golf Tournament – October 20, 2023
 - a) 31 teams are registered and 25 sponsors secured (both increases over last year)
 2. Saints Fund – pledge cards and brochures to be distributed
 - a) Two match giving days are planned for November and sometime in the spring
 - b) Looking for a match donor for these two days
 3. Auction prep to begin after golf tournament wraps up
 - D. Governance Committee (Chair Paul LeBel)
 1. Handbook Review
 - a) Staff is meeting weekly to review handbook and resolve discrepancies
 - b) Once complete, governance committee will meet to review the changes
 - c) Goals for completion:

(1) End of calendar year for the staff handbook

(2) End of the academic year for the student handbook

E. Building & Grounds Committee (Chair Joey Barnard)

1. First phase of fence installed over fall break

a) Waiting on installation of latch mechanism for front gate

2. Interior lights are on order

F. Long Range Planning Committee (Chair Katherine Strate-Smith)

1. ICRA – quote has been received; Committee to review

2. Pat Taylor visit – waiting on Pat to set visit date

G. Religious Life Committee (Chair Fr. Mark Holland)

1. Invitation for baptism of children who have no established church home

2. Bishop to visit ASES on Friday October 27

3. Discussing possible Episcopal School Sunday at the Church?

VI. Head of School Report:

A. Current enrollment remains the same

B. Dr. Sorrell to write hand-written notes to those families that have left ASES in the past year

C. Dr. Sorrell to attend SAIS conference 10/22/23 through 10/24/23

VII. Adjourn: **Motion** by Paul LeBel, 2nd Ethyl Rhodes. **Motion carried** at 8:57 AM.

The next ASES BOT meeting is November 16, 2023.

Respectfully submitted,

Whitney Drees, Board Secretary